



COUNTY OF MONMOUTH OFFICE OF THE FIRE MARSHAL

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FIRE SAFETY REGULATIONS FOR FESTIVALS & EVENTS

CANOPIES, TENTS AND BOOTHS:

ALL canopies on booths or tent booths shall be tested and Certified Flame Retardant (Proof of Certification shall be supplied to the Fire Marshal).

All tents shall be separated by five feet (5') of clear space when used for cooking. All prep-tents shall be flame retardant within twenty feet (20') of a tent used for cooking.

Any wood booths shall be constructed of Fire Rated Lumber.

No plastic, or fabric material canopies, that are not certified Flame Retardant, will be allowed for use in booths, with cooking or within twenty feet (20').

FIRE EXTINGUISHERS:

All booths shall have a minimum of one (1) ten (10) pound ABC rated Fire Extinguisher, along with a current inspection tag, twelve (12) months or less.

All vendors using charcoal or wood for cooking shall have a minimum of one (1) two and a half (2 ½) gallon pressurized water extinguisher.

If the inspectors determine, that more than one (1) extinguisher is required in a booth, the extinguisher shall be installed by the vendor.

FLAMMABLE LIQUID AND GENERATORS:

Gasoline shall be contained in an approved **METAL SAFETY CANS**, which are self-closing and non-spilling, with a maximum size of five (5) gallons (All gas shall be kept off site).

All cans shall be red in color and properly marked "**GASOLINE**". Kerosene containers shall be blue in color and properly marked "**KEROSENE**".

Gasoline and Kerosene containers shall be stored in a safe location, off site and not within fifty feet (50') of any tent, canopy or membrane structure.

When refueling generators or other appliances, they shall be **SHUT OFF** and refueled and shall not be done within twenty feet (20') of any tent, canopy or membrane structure.

All generators and other combustion power sources shall be separated from tents, canopies, or membrane structures by a minimum of twenty feet (20') and shall be isolated from contact with the general public by fencing, and enclosure or other approved means.

LPG (PROPANE) TANK AND RELATED EQUIPMENT

Maximum tank size shall be one hundred pounds (**100 lbs.**).

There shall be no more than two (**2**) **100lbs. LPG Tanks** at each site location.

All propane regulators shall be located at the tank.

All tanks to have warning label reading, "Flammable Gas", "**PROPANE**"

All hoses, fittings and clamps shall be listed for propane use.

All tanks shall be secured by metal stakes and chains or other non-combustible type of securing devices. **Tanks shall not be secured to any tent upright poles.** Twenty (20) pounds propane tanks can be secured in milk crates only. Larger tanks are required to be staked and chained.

No LPG tanks shall be located inside of tents or canopies.

All tanks shall be in good condition, not dented or rusted.

All tanks shall have up to date required tests, and stamped.

All tanks shall be located a minimum of six **feet (6')** from cooking appliance and outside of tent.

The location of LPG tanks shall be checked by inspectors and any deemed unsafe shall be removed.

All LPG hoses shall be located as to prevent them from being damaged.

Propane grills designed for residential use are **NOT PERMITTED.**

PERMIT APPLICATIONS AND PERMITS:

Permit applications along with any required paperwork and fee's must be submitted to the County Fire Marshal's Office a minimum of fifteen (15) days prior to the event.

Permits will be issued to the vendor after a site inspection is conducted and the operation is found to be in compliance with codes.

If at any time during the event, the vendor or booth operator is found to be in violation of the fire codes, the permit will be revoked and the operation shut down.

In addition, vendors or booth operators found to be non-compliant will be fined as established in the New Jersey Uniform Fire Code.

MOBILE CANTEENS AND ENCLOSED TRAILERS:

All "Mobile Enclosed Units" which are designed to be driven or towed from place to place, which produces grease laden vapors from cooking, shall be equipped with an exhaust hood and fire suppression system, tested and certified every six months. All systems must have current annual inspection tag. Exempt from this requirement will be pizza ovens, steam tables, and hot dog carts which boil water.

HEATING AND COOKING EQUIPMENT:

All heating and cooking equipment shall provide a suitable barrier, to maintain a distance of five feet between the heat producing device or appliance and the general public.

APPLICATION AND FEES:

As per New Jersey Uniform Fire Prevention Code, permits will be required for **cooking operations** at all events held at County Facilities.

Applications for permits must be submitted to the county Fire Marshal's Office with the permit **fee of \$54.00**, prior to your event in a check form payable to the Monmouth County Treasurer. All applications must include a sketch of your equipment set up and brief description of your operation.

The fire permit will be issued to each vendor after inspection is conducted on the first day of the event and the vendor is found to be in compliance with the Fire Code. No vendor will be permitted to operate without a valid permit.

In the event that you have special needs or have any concerns, please contact the Fire Marshal's Office.

Inspections will be conducted daily for Code Compliance.

For all other permit fees please contact the Fire Marshal's Office.

Forms can be found on the Fire Marshal's Website:

<https://co.monmouth.nj.us/documents/22/Application%20for%20Permit.pdf>

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